



**Yashwantrao Chavan Warana Mahavidyalaya, Warananagar**  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**2022-23**



**Minutes of the IQAC Meeting-I held on Wednesday, 09.09.2022**

Members Present:

S.N.	Name of Members	Designation	Remark
1.	Prof. Dr. P. S. Chikurdekar	Chairperson (I/C Principal)	Present
2.	Prof. Dr. S. V. Anekar	Management Representative	Present
3.	Dr. P. M. Bhoje	Member (Teacher representative)	Present
4.	Dr. S. J. Lade	Member (Teacher representative)	Present
5.	Dr. D. D. Satpute	Member (Teacher representative)	Present
6.	Mr. S. M. Arde	Member (Teacher representative)	Present
7.	Dr. U. B. Chikurdekar	Member (Teacher representative)	Present
8.	Dr. S. S. Jadhav	Member (Teacher representative)	Present
9.	Dr. P. S. Raut	Member (Teacher representative)	Present
10.	Mr. V. S. Patil	Member (Teacher representative)	Present
11.	Dr. Mrs. P. S. Ahuja	Member (Teacher representative)	Present
12.	Dr. R. B. Patil	Member (Teacher representative)	Present
13.	Shri. R. B. Basnaik	Member (Teacher- Commerce)	Present
14.	Shri. S. A. Mahajan	Member (Society representative)	Absent
15.	Mr. K. G. Jadhav	Alumni representative	Present
16.	Shri. V. B. Chavan	Member (Entrepreneur)	Present
17.	Shri. B. J. Ladgaonkar	Member (Adm. representative)	Present
18.	Miss. Swarupa Patil	Student representative	Present
19.	Dr. S. S. Khot	Coordinator	Present

Prof. Dr. P. S. Chikurdekar welcomed all the members of the IQAC Committee and initiated the discussions. Agenda discussed and resolutions made are as below:

**1. Confirmation of minutes of the last meeting held on 19/03/2022:**

Dr. P. S. Chikurdekar read out the minutes of the previous IQAC meeting held on Thursday, 19.03.2022.

**Resolution: It was resolved that the minutes should be confirmed.**

Proposed by: Dr. P. S. Chikurdekar

Seconded by: Dr. P. M. Bhoje

The resolution was unanimously passed.

**2. To discuss progress on AQAR 2020-21:**

Dr. S. S. Khot presented progress of the online filling of AQAR 2020-21. He discussed newly added questions in the AQAR regarding preparedness of the institute with respect to implementation of NEP 2020. The key aspects of NEP-2020 were discussed. The concepts of academic flexibility and Academic Bank of Credits (ABC) was discussed.

**Resolution: Institution should prepare itself for implementation of NEP-2020 and awareness regarding the same should be created amongst all staff members.**

Proposed by: Dr. S. S. Khot

Seconded by: Dr. R. B. Patil

The resolution was unanimously passed.



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**3. To discuss progress on departmental documentation and ppt presentation.**

Dr. P. M. Bhoje informed the committee regarding organization of PPT presentation by HoD and teachers regarding contribution of the department and staff in overall development of the institute.

He also informed that the IQAC prepared a committee to evaluate the progress of departmental update documentation. He mentioned need of sorting of documents and filing of specific material in the files concerned,

**Resolution: The Committee should inform the Head of each department regarding the steps to be taken for compliances .**

Proposed by: Dr. P. M. Bhoje

Seconded by: Dr. Mrs. P. S. Ahuja

The resolution was unanimously passed.

**4. To discuss composition of various committees for academic year 2022-23**

Shri B. J. Ladgaonkar informed the committee regarding establishment of various committees and their composition. He said that the list of the committee will be displayed on staff notice board for the information and ready reference.

Shri. V. B. Chavan suggested that the teachers should be preferred in committees as per their interest and mastery in line with the objectives of the committee. Furthermore, all the teachers should be informed regarding their responsibilities by taking their signatures on the committee list.

**Resolution: The composition of various committees should be communicated with respective teachers in person and their signatures should be taken against their name.**

Proposed by: Shri B. J. Ladgaonkar

Seconded by: Mr. R. B. Basnaik

The resolution was unanimously passed.

**5. To discuss organization of orientation programs for teachers and non-teaching staffs.**

Dr. P. S. Chikurdekar suggested that an orientation program should be arranged for teachers and non-teaching staff to strengthen their academic and administrative skills. Dr. Anekar advised to organize few programs in the first term and few in the second. He also advocated organization of orientation programs for students.

**Resolution: The responsibility should be assigned to organize at least one program each for teaching and non-teaching staff in first term.**

Proposed by: Dr. P. S. Chikurdekar

Seconded by: Dr. S. S. Khot

The resolution was unanimously passed.

**6. To plan for submission of the final AQAR (2021-22)**

Dr. S. S. Khot mentioned that as per the notifications from affiliating University and State Government, we should complete our reaccreditation process by the end of this academic year. For this purpose, we must submit our 5<sup>th</sup> AQAR i.e. AQAR 2021-22.

**Resolution: after submission of AQAR 2020-21, immediately, the IQAC should proceed for completion of AQAR 2021-22.**

Proposed by: Dr. P. S. Chikurdekar



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Seconded by: Dr. S. S. Khot

The resolution was unanimously passed

**7. To organize MOCK visit.**

Dr. S. S. Khot informed the committee members regarding significance of MOCK visit. Dr. Anekar suggested that the first MOCK visit should be arranged at the earliest as it will help us to identify the direction and pace of the preparation.

**Resolution: The MOCK should be arranged after initiation of second academic term.**

Proposed by: Dr. P. S. Chikurdekar


Seconded by: Dr. P.M. Bhoje

The resolution was unanimously passed

**Any other subject with prior permission of the principal**

With the permission of the chair, Mr. K. G. Jadhav initiated discussion on contribution of alumni association in development of institution, He summarized program 'Felicitation of alumni *AAJI MAAJI FOUJI* (Servicemen and ex-servicemen) on the eve of 75<sup>th</sup> Yr of Independence and 'Ghar Ghar Tiranga, Har Ghar Tiranga'. He added on further participation of alumni association in academic, financial support as well as employment creation for students. All committee members appreciated the efforts taken by Alumni Association.

The meeting was concluded by the vote of thanks proposed by Dr. S. S. Jadhav

  
(Dr. S. S. Khot)  
IQAC Coordinator



  
**PRINCIPAL**  
Yashwantrao Chavan Warana Mahavidyalaya  
Warananagar, Dist. Kolhapur



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**Minutes of the IQAC Meeting-II held on Wednesday, 14.12.2022**

**Members Present:**



S.N.	Name of Members	Designation	Remark
1.	Prof. Dr. P. S. Chikurdekar	Chairperson (I/C Principal)	
2.	Prof. Dr. S. V. Anekar	Management Representative	
3.	Dr. P. M. Bhoje	Member (Teacher representative)	
4.	Dr. S. J. Lade	Member (Teacher representative)	
5.	Dr. D. D. Satpute	Member (Teacher representative)	
6.	Mr. S. M. Arde	Member (Teacher representative)	
7.	Dr. U. B. Chikurdekar	Member (Teacher representative)	
8.	Dr. S. S. Jadhav	Member (Teacher representative)	
9.	Dr. P. S. Raut	Member (Teacher representative)	
10.	Mr. V. S. Patil	Member (Teacher representative)	
11.	Dr. Mrs. P. S. Ahuja	Member (Teacher representative)	
12.	Dr. R. B. Patil	Member (Teacher representative)	
13.	Shri. R. B. Basnaik	Member (Teacher- Commerce)	
14.	Shri. S. A. Mahajan	Member (Society representative)	-
15.	Mr. K. G. Jadhav	Alumni representative	
16.	Shri. V. B. Chavan	Member (Entrepreneur)	
17.	Shri. B. J. Ladgaonkar	Member (Adm. representative)	
18.	Miss. Swarupa Patil	Student representative	
19.	Dr. S. S. Khot	Coordinator	

Prof. Dr. P. S. Chikurdekar welcomed all the members of the IQAC Committee and initiated the discussions. Agenda discussed and resolutions made are as below:

**1. Confirmation of minutes of the last meeting held on 9/09/2022:**

Dr. P. S. Chikurdekar read out the minutes of the previous IQAC meeting held on 09.09.2022

**Resolution: It was resolved that the minutes should be confirmed.**

Proposed by: Dr. P. S. Chikurdekar

Seconded by: Dr. S. S. Jadhav

The resolution was unanimously passed.

**2. To discuss recommendations of MOCK visit:**

Dr. S. S. Khot readout the suggestions given by the MOCK PEER team visit comprised of Dr. B. M. Hirdekar (Retd) and Prof. H. V. Deshpande (Retd). The peer team observed PPT presentations and observed the departmental preparations. They have provided valuable suggestions for improvement in ppts.

**Resolution: It was resolved that the suggestions should be communicated to all the HoDs and all HoDs will improve their departmental ppts as per the suggestions.**

Proposed by: Dr. P. S. Chikurdekar

Seconded by: Dr. R. B. Patil

The resolution was unanimously passed.



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**3. To take review on modifications in the format and progress in AQAR 2021-22 preparation:**

Dr. S. S. Khot informed all the committee members regarding newly added questions in the AQAR 2021-22. He mentioned the questions regarding preparedness of the institute with respect to implementation of NEP 2020. The key aspects of NEP-2020 were discussed. The concepts of academic flexibility and Academic Bank of Credits (ABC) was discussed. He took review of the progress in AQAR 2021-22 preparation.

**Resolution: Institution should prepare itself for implementation of NEP-2020 and awareness regarding the same should be created amongst all staff members.**

Proposed by: Dr. S. S. Khot

Seconded by: Dr. R. B. Patil

The resolution was unanimously passed.

**4. To arrange workshops on research methodology for teachers.**

Dr. P. M. Bhoje informed the committee regarding the ICSSR and other schemes for financial support for research. He suggested that with the initiatives of the research committee workshops should be organized on research methodology and project proposal preparation.

**Resolution: The research committee should organize workshops on research methodology .**

Proposed by: Dr. R. B. Patil

Seconded by: Dr. S. S. Jadhav

The resolution was unanimously passed.

**5. To discuss organization of International/ National conferences / seminars/ webinars on various issues:**

Dr. P. S. Chikurdekar discussed need of organization of International / National conferences / webinars. He mentioned that such interactions will improve research aptitude of the teachers and students.

**Resolution: The departments should organize conferences / webinars on issues related to the core subject and current issues in association with IQAC.**

Proposed by: Dr. P. M. Bhoje

Seconded by: Mr. R. B. Basnaik

The resolution was unanimously passed.

**6. To discuss fund raising / contribution by alumni and organization of alumni meet.**

Dr. P. S. Chikurdekar suggested that all the departments should maintain healthy relations with the alumni and invite them to participate in departmental activities as and when needed. Furthermore, gymkhana should take initiatives to organize the alumni meet during this academic year.

**Resolution: The departments should increase participation of alumni in the departmental activities and gymkhana should organize alumni meet.**

Proposed by: Dr. P. S. Chikurdekar

Seconded by: Dr. S. S. Khot

The resolution was unanimously passed.



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**7. To discuss benchmarks released by the NAAC**

Dr. S. S. Khot presented the Benchmarks released by NAAC for accreditation of affiliated institutes with PG. All members actively participated in the discussion regarding the challenges before institute for improving quality of research and education as per the benchmarks.

**Resolution: Institute should take the efforts to its level best for meeting the benchmarks.**


Proposed By: Dr. S. S. Jadhav

Seconded by: Mr. R. B. Basnaik


**Any other subject with prior permission of the principal**

With the permission of Chair, Mr. K. G. Jadhav suggested to organize Annual meet of the Alumni. After discussions, it was resolved that the Annual meet of Alumni may be organized in the month of January 2023. The responsibility was assigned to the secretary of alumni association Mr. K. G. Jadhav.

The meeting was concluded by the vote of thanks proposed by Dr. R. B. Patil.

  
(Dr. S. S. Khot)  
IQAC Coordinator



  
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**Minutes of the IQAC Meeting-III held on Monday, 30.01.2023**

Members Present:

S.N.	Name of Members	Designation	Signature
1.	Prof. Dr. P. S. Chikurdekar	Chairperson (I/C Principal)	
2.	Prof. Dr. S. V. Anekar	Management Representative	
3.	Dr. P. M. Bhoje	Member (Teacher representative)	
4.	Dr. S. J. Lade	Member (Teacher representative)	
5.	Dr. D. D. Satpute	Member (Teacher representative)	
6.	Mr. S. M. Arde	Member (Teacher representative)	
7.	Dr. U. B. Chikurdekar	Member (Teacher representative)	
8.	Dr. S. S. Jadhav	Member (Teacher representative)	
9.	Dr. P. S. Raut	Member (Teacher representative)	
10.	Mr. V. S. Patil	Member (Teacher representative)	
11.	Dr. Mrs. P. S. Ahuja	Member (Teacher representative)	
12.	Dr. R. B. Patil	Member (Teacher representative)	
13.	Shri. R. B. Basnaik	Member (Teacher- Commerce)	
14.	Shri. S. A. Mahajan	Member (Society representative)	-
15.	Mr. K. G. Jadhav	Alumni representative	
16.	Shri. V. B. Chavan	Member (Entrepreneur)	
17.	Shri. B. J. Ladgaonkar	Member (Adm. representative)	
18.	Miss. Swarupa Patil	Student representative	
19.	Dr. S. S. Khot	Coordinator	

Prof. Dr. P. S. Chikurdekar welcomed all the members of the IQAC Committee and initiated the discussions. Agenda discussed and resolutions made are as below:

**1. Confirmation of minutes of the last meeting held on Wednesday 14.12.2022.**

Dr. P. S. Chikurdekar read out the minutes of the previous IQAC meeting held on Wednesday 14.12.2022

**Resolution: It was resolved that the minutes should be confirmed.**

Proposed by: Dr. P. S. Chikurdekar

Seconded by: Dr. S. S. Jadhav

The resolution was unanimously passed.

**2. To discuss action plan for NAAC Accreditation:**

Dr. S. S. Khot read the action plan for timely submission of AQARs and IIQA. Accordingly, the AQAR 2021-22 and IIQA should be submitted before the March 2023. As per the proposed action plan, visit of PEER team is expected to be happen in June / July 2023.

**Resolution: All the criterion coordinators and HoD should prepare the documents and ppts for AQAR 2021-22 and SSR.**

Proposed by: Dr. S. S. Khot

Seconded by: Dr. P. S. Chikurdekar

The resolution was unanimously passed.

**3. Discussion on suggestions given by the NAAC on AQAR 2020-21:**

Dr. S. S. Khot informed all the committee members regarding successful submission of AQAR 2020-21 on 07.01.2023 and the recommendations given by NAAC. He mentioned

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that the recommendations are for quality improvement in the future. All departments should participate in organization of student centric programs.

**Resolution: The departments and various committees should organize student centric activities.**

Proposed by: Dr. S. S. Jadhav

Seconded by: Mr. R. B. Basnaik

The resolution was unanimously passed.

**4. Discussion on progress in AQAR 2021-22 and SSR preparation.**

Dr. S. S. Khot informed all the members that the data feeding for AQAR 2021-22 is in progress. The portal for SSR is yet not accessible. All criterion coordinators are provided with latest manual of NAAC for SSR preparation.

**Resolution: Along with the data uploading for AQAR 2021-22, criterion coordinators should start data compilation for SSR.**

Proposed by: Dr. S. S. Jadhav

Seconded by: Dr. R. B. Patil

The resolution was unanimously passed.

**5. Annual Prize distribution Day:**

Dr. P. S. Chikurdekar suggested that the annual prize distribution day should be organized in the month of February to encourage the students and teachers and to motivate all other students.

**Resolution: The gymkhana should take initiatives to arrange Annual Prize distribution Day in February 2023.**

Proposed by: Dr. P. M. Bhoje

Seconded by: Mr. R. B. Basnaik

The resolution was unanimously passed.

**6. Feedback on alumni association meeting.**

Dr. P. S. Chikurdekar informed the committee that the institute organized Alumni meet on 12.01.2023. The alumni participated in large number. The authorities welcomed the alumni and appealed to participate in the activities of the institute and the department. The alumni accepted the invitation and asked to organize alumni meets every year. Alumni promised to contribute to the institutional development through knowledge resources, financial assistance and training-placement.

**Resolution: The alumni meet should be organized more frequently.**

Proposed by: Dr. P. M. Bhoje

Seconded by: Dr. S. S. Khot

The resolution was unanimously passed.

**7. To discuss preparation of research proposals under ICSSR and SUK Research schemes**

Mr. S. M. Arde mentioned the workshops organized on various funding schemes for research. He suggested that teachers should be motivated to submit research proposals under schemes like ICSSR and SUK research schemes.

**Resolution: The research committee will take initiatives and guide the teachers to submit research proposals for funding assistance under various schemes.**

Proposed by: Dr. P. M. Bhoje



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Seconded by: Dr. S. S. Khot

The resolution was unanimously passed.

**8. Study tour guidelines:**

Dr. P. M. Bhoje read the guidelines formulated for organization of safe study tours. He mentioned the need of study tours for better exposure and understanding of the students. He also suggested that the study tours should be organized in a specific week for better coordination.

**Resolution:** The study tour committee should communicate all the instructions to teaching staff and arrange the study tours preferentially in a defined week.

Proposed by: Dr. P. S. Chikurdekar

Seconded by: Dr. P. M. Bhoje

The resolution was unanimously passed.

**9. To organize the skill development program, certificate and value-added courses:**

Dr. R. B. Patil discussed need of skill development courses and value-added certificate courses. He mentioned that the courses designed with proper syllabus, objectives and at least 30 contact hours, can be treated as certificate course.

**Resolution:** The departments should design skill oriented and value-added certificate courses.

Proposed by: Dr. R. B. Patil

Seconded by: Dr. P. S. Chikurdekar

The resolution was unanimously passed.

**10. To discuss deposition of e-content in the central educational e-content depository.**

Mr. V. S. Patil gave a review of e-content developed by the faculty members of the Institute. Dr. Anekar suggested that the institute should prepare an e-content depository and make it available for students.

**Resolution:** The e-content created should be deposited in an Institutional depository.

Proposed by: Dr. S. S. Khot

Seconded by: Mr. V. S. Patil

The resolution was unanimously passed.


**Any other subject with prior permission of the principal**

No other subject was proposed for further consideration.

The meeting was concluded by the vote of thanks proposed by Dr. S. S. Khot.

  
IQAC Coordinator



  
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
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**Minutes of the IQAC Meeting-IV held on Tuesday 21/03/2023**

Members Present:

S.N.	Name of Members	Designation	Signature
1.	Prof. Dr. P. S. Chikurdekar	Chairperson (I/C Principal)	
2.	Prof. Dr. S. V. Anekar	Management Representative	
3.	Dr. P. M. Bhoje	Member (Teacher representative)	
4.	Dr. S. J. Lade	Member (Teacher representative)	
5.	Dr. D. D. Satpute	Member (Teacher representative)	
6.	Mr. S. M. Arde	Member (Teacher representative)	
7.	Dr. U. B. Chikurdekar	Member (Teacher representative)	
8.	Dr. S. S. Jadhav	Member (Teacher representative)	
9.	Dr. P. S. Raut	Member (Teacher representative)	
10.	Mr. V. S. Patil	Member (Teacher representative)	
11.	Dr. Mrs. P. S. Ahuja	Member (Teacher representative)	
12.	Dr. R. B. Patil	Member (Teacher representative)	
13.	Shri. R. B. Basnaik	Member (Teacher- Commerce)	
14.	Shri. S. A. Mahajan	Member (Society representative)	-
15.	Mr. K. G. Jadhav	Alumni representative	
16.	Shri. V. B. Chavan	Member (Entrepreneur)	
17.	Shri. B. J. Ladgaonkar	Member (Adm. representative)	
18.	Miss. Swarupa Patil	Student representative	
19.	Dr. S. S. Khot	Coordinator	

Prof. Dr. P. S. Chikurdekar welcomed all the members of the IQAC Committee and initiated the discussions. Agenda discussed and resolutions made are as below:

**1. To confirmation of minutes of the last meeting held on Monday 30/01/2023.**

Dr. S. S. Khot read out the minutes of the previous IQAC meeting held on Monday 30/01/2023

**Resolution: It was resolved that the minutes should be confirmed.**

Proposed by: Dr. P. S. Chikurdekar

Seconded by: Dr. P. M. Bhoje

The resolution was unanimously passed.

**2. To submit the AQAR 2021-22:**

Dr. S. S. Khot took a review on the progress of AQAR 2021-22. He added that the data filling is under progress and may be completed before the end of March 2023.

**Resolution: The AQAR 2021.22 should be filed online and submitted after common reading.**

Proposed by: Dr. S. S. Khot

Seconded by: Dr. P. S. Chikurdekar

The resolution was unanimously passed.

**3. To take decision on submission of IIQA and to initiate preparation of SSR.**

Dr. S. S. Khot informed all the committee members that the Shivaji University, Kolhapur and JD, HE is enquiring frequently regarding reaccrreditation status. He also mentioned that we have submitted the last 4 AQARs and the 5<sup>th</sup> will be submitted soon. Furthermore, there will



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be a span of 45 days for submission of the SSR after acceptance of IIQA. Dr. Anekar suggested that before submission of IIQA, we should be in state of fulfilling SSR submission.

**Resolution: The institute should initiate the process of IIQA submission and SSR preparation after submission of AQAR 2021-22.**

Proposed by: Dr. P. S. Chikurdekar

Seconded by: Mr. R. B. Basnaik

The resolution was unanimously passed.

**4. To discuss organization of Skill-Oriented course in Botany.**

Dr. S. S. Khot informed that as per the initiatives taken by the institute, the department of Botany has prepared module for 'Skill oriented course on Microscopy'.

**Resolution: The department should conduct the course and provide the necessary skills.**

Proposed by: Dr. S. S. Jadhav

Seconded by: Dr. S. S. Khot

The resolution was unanimously passed.

**5. To submit proposals for financial assistance under ICSSR and DST-FIST schemes.**

Dr. P. S. Chikurdekar made the committee familiar with the initiatives taken by the institute to facilitate submission of proposals for financial assistance under the schemes

**Resolution: The research proposals should be submitted by eligible teachers and the departments for assistance under these schemes.**

Proposed by: Mr. S. M. Arde

Seconded by: Dr. S. S. Jadhav

The resolution was unanimously passed.

**6. To discuss MoU with Lal Patho laboratory.**

Mr. S. M. Arde told the information and supports offered by the Lal Patho Lab. Mr. Chavan suggested that training programs should be arranged for students.

**Resolution: The institute should sign MoU with Lal Patho Lab.**

Proposed by: Dr. P. S. Chikurdekar

Seconded by: Mr. S. M. Arde

The resolution was unanimously passed.

**7. To discuss organization of Webinars on various issues.**

Dr. P. S. Raut suggested that webinars related to core subjects or support services be arranged. Dr. P. S. Chikurdekar given glimpses of the preparations for the organization of International webinar. Mr. Basnaik suggested the need for a webinar on sports like Mallakhamb.

**Resolution: The departments with core subjects like languages, humanities and support services like the sports department should arrange webinars in this academic year.**

Proposed by: Dr. P. M. Bhoje

Seconded by: Dr. P. S. Chikurdekar

The resolution was unanimously passed.

**Any other subject with prior permission of the Principal.**

No other subject was proposed for further consideration.

The meeting was concluded with the vote of thanks proposed by Dr. S. S. Khot.

Dr. P. S. Chikurdekar  
IQAC Coordinator